

Rhosllannerchrugog Community Council has a statutory duty under section 67 of the Local Government and Elections (Wales) Act 2021 to make a plan setting out what it intends to do to address the training needs of both its Councillors and staff.

Training plans are designed to ensure that councillors and staff possess the knowledge and awareness needed for the council to operate effectively. Not all Councillors and staff will need to complete the same training modules.

A new training plan must be put in place after each ordinary election of community councillors to reflect the training needs resulting from changes to the council membership and to provide for the election of new councillors. This is Rhosllannerchrugog Community Council's first training plan, however, it will now be reviewed and updated by the Clerk on a regular basis.

All staff members have an annual Personal Review & Development appraisal, where any training opportunities are identified as and when required. For Councillors, the Clerk will initially assess the particular Councillor's knowledge and experience of council and determine any immediate training priorities. It is important that the Clerk and all members feel there is sufficient coverage and depth across the council for it to operate effectively.

Rhosllannerchrugog Community Council has a dedicated team of qualified members, many of whom have a wealth of experience gained over many years as a Councillor, and this knowledge helps to guide and support any new members of the council. The Clerk will assess new councillor training needs throughout the year when new councillors have had more time to settle in and have become fully accustomed with their roles and responsibilities.

Following an Election, any new members will receive the following:

- **Basic induction for councillors.**
- **The Code of Conduct for members of local authorities in Wales.**
- **Financial management and governance.**
- **Rhosllannerchrugog Community Council Financial Regulations**
- **Rhosllannerchrugog Community Council's Standing Orders**

The Clerk also invites new members to a meeting in the council chamber to welcome them to Rhosllannerchrugog Community Council and ask any questions they may have, as well as providing a general idea of what the expectations are as a Community Councillor.

The Clerk also provides a list of training courses available to them and encourages all new members to attend the following: courses, provided through One Voice Wales.

- **New Councillor Induction**
- **The Council – Module 1**
- **The Councillor – Module 1**

All Councillors are sent a monthly training timetable and are encouraged to attend. These costs are covered by the Community Council.

This plan shows any training requirements at this time and will be revisited and updated over the next five years, leading up to the next set of local government elections planned for May 2027.